

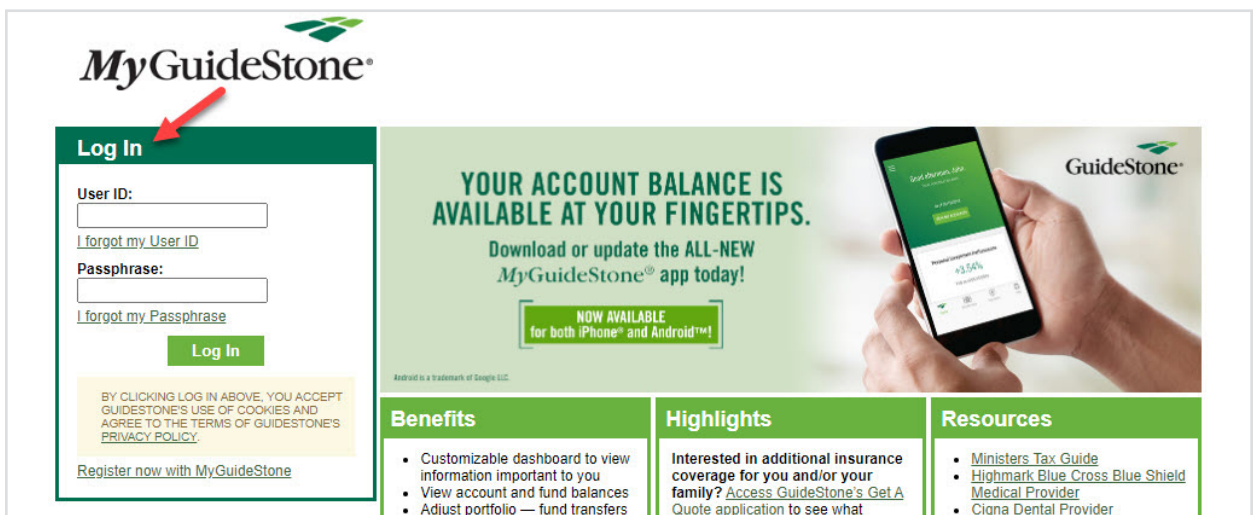
# HOW TO UPDATE YOUR EMAIL ADDRESS AND eDELIVERY PREFERENCES IN MyGUIDESTONE

Now is a great time to confirm your preferred email address is both accurate and connected with your MyGuideStone® profile.

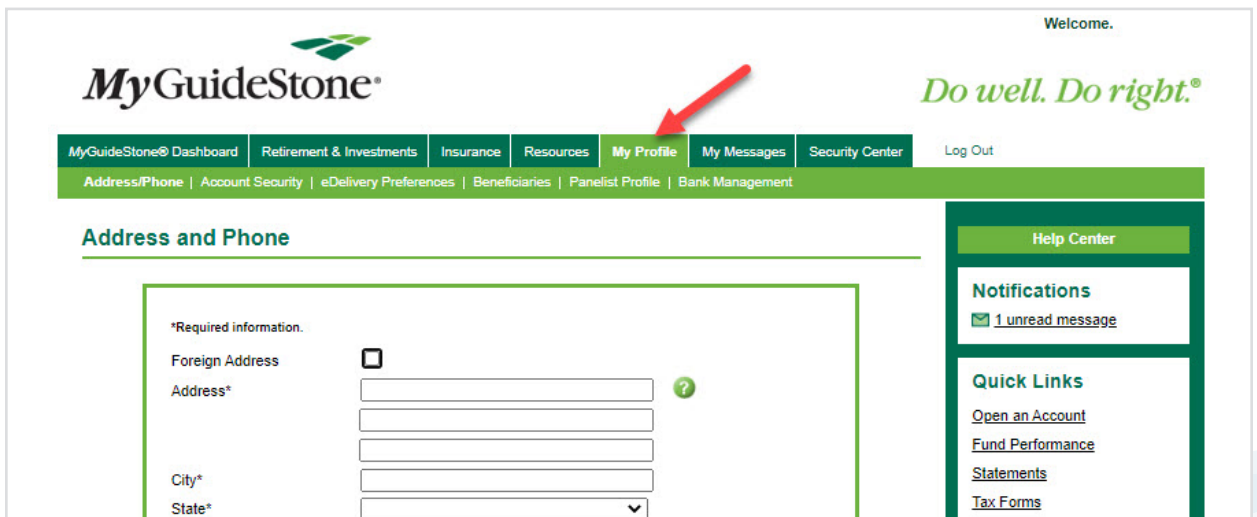
Plus, you can now elect to receive important information and documents via eDelivery rather than through U.S. Mail. This means re-enrollment information, tax documents and much more will be sent to you electronically.

Follow this quick tutorial to update your email address and preferences in MyGuideStone.

## STEP 1: VISIT [My.GUIDESTONE.ORG](http://My.GUIDESTONE.ORG) AND LOG IN WITH YOUR PERSONAL USER ID AND PASSPHRASE.



## STEP 2: SELECT "MY PROFILE" FROM THE MAIN MENU ON YOUR DASHBOARD AND THEN SELECT "eDELIVERY PREFERENCES".





**STEP 3:** UPDATE YOUR EMAIL ADDRESS FOR THE ACCOUNT FOR WHICH YOU PREFER TO RECEIVE INFORMATION FROM GUIDESTONE, AND THEN SELECT “APPLY CHANGES”.

Welcome.

**MyGuideStone** *Do well. Do right.®*

MyGuideStone® Dashboard | Retirement & Investment | **Insurance** | Resources | My Profile | My Messages | Security Center | Log Out

Address/Phone | Account Security | eDelivery Preferences | Beneficiaries | Panelist Profile | Bank Management

### eDelivery Preferences

Email Address:

**Go Paperless**

**General**

Notices & Confirmations **eDelivery** U.S. Mail

**Employer Retirement Accounts**

Statements **eDelivery** U.S. Mail

**Insurance Coverage**

IRS Form 1095-B Health Coverage Report **eDelivery** U.S. Mail

Re-enrollment Documents **eDelivery** U.S. Mail

**Apply Changes**

**Help Center**

**Notifications**

1 unread message

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**CONGRATULATIONS!**

You've successfully updated your MyGuideStone account!

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**MEDICAL | DENTAL | LIFE | ACCIDENT | DISABILITY**

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