

# Personal Plans

Sem:Life

Intended For GuideStone Participant Use Only

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# 1. Your booklet

## A. Certificate of Coverage

GuideStone Financial Resources of the Southern Baptist Convention (GuideStone) welcomes You as a Participant in Sem:Life (the “Plan”).

This is your certificate of coverage as long as You apply for coverage and continue eligibility under the Plan. You will want to read the Plan carefully and keep it in a safe place.

GuideStone has written your certificate of coverage for the Plan in plain English. If You have any questions about any of the terms and provisions of your Plan, please contact GuideStone and we will assist You in any way to help You understand your benefits.

## B. Important phone numbers

GuideStone Customer Relations: **1-888-98-GUIDE** (1-888-984-8433)

## C. Important sites

GuideStone: *[www.GuideStone.org](http://www.GuideStone.org)*

To apply for Sem:Life coverage or to access additional information: [www.GuideStone.org/semlife](http://www.GuideStone.org/semlife)

# 2. Benefit summary

Your life benefit of \$10,000 provides financial protection for your Beneficiary(ies) in the event of your death.

GuideStone can terminate the Plan at any time for any reason. Your Plan benefit will end if this happens.

GuideStone also can change any or all of the provisions of the Plan at any time and for any reason.

## 3. Who is eligible

### A. Coverage for Students

You are eligible for coverage under this Plan if You attend one of the following Seminaries (or their affiliated college) on a full time basis as determined by the Seminary or college:

- Southeastern Baptist Theological Seminary
- Southeastern College at Wake Forrest
- Southwestern Baptist Theological Seminary
- The College at Southwestern
- Midwestern Baptist Theological Seminary
- Midwestern Baptist College
- New Orleans Baptist Theological Seminary
- Leavell College
- Southern Baptist Theological Seminary
- Boyce College
- Golden Gate Baptist Theological Seminary

GuideStone decides if You are eligible for this Plan. It follows its own rules in deciding this, but it cannot discriminate among persons in similar situations. If You have any questions about your eligibility, check with GuideStone.

While you may have purchased separate term life coverage through GuideStone, you may only have one instance of Sem:Life coverage regardless of the number of schools you attend.

## 4. When coverage begins

### A. Enrolling Yourself

It is important for You to enroll in the Plan. There is no cost to You for this coverage, and there are no health questions to answer. To enroll in this Plan, You must:

- Be eligible for coverage; and
- Provide GuideStone with a completed enrollment form or online submission.

Your coverage will become effective on the date your enrollment form or online submission is received by GuideStone.

## 5. When coverage ends

### A. End of coverage

Your coverage under this Plan will end effective with the date that any one of these things happens:

- You graduate.
- You are no longer a full time Student.
- 24 months after leaving the Seminary due to a disabling condition.
- GuideStone stops offering the Plan.

## 6. Beneficiary information

### A. Beneficiary designation

At the time You complete your enrollment form, You should name a Beneficiary for your death benefit. It is important that You name a Beneficiary and keep your designation current. If more than one Beneficiary is named and You do not designate their order or share of the payment, the Beneficiaries will share the death benefit equally. The share of a Beneficiary who dies before You, or the share of a Beneficiary who is disqualified, will pass to any surviving Beneficiaries in the order You designated.

If You do not name a Beneficiary, or if all named Beneficiaries do not survive You, or if your named Beneficiary is disqualified, your death benefit will be paid to your estate.

Instead of making a death benefit payment to your estate, GuideStone has the right to make payment to the first surviving family member (s) in the order listed below:

- Spouse;
- child or children;
- parents (mother or father)

If GuideStone makes payments to a Beneficiary who lacks the legal capacity to provide a release, GuideStone may pay the person or institution that appears to have assumed the custody and main support of the beneficiary.

GuideStone has the right to recover any overpayments due to:

- fraud
- any error GuideStone makes in processing a Claim

### B. Change of beneficiary

You may change your Beneficiary at any time by filing a new Beneficiary Designation Form with GuideStone. The new Beneficiary designation will be effective the date the signed form is received at GuideStone. If GuideStone has taken any action or made any payment before the form is received, the change will not go into effect.

## 7. Claims information

### A. How to file a Claim

We encourage your Beneficiary to notify GuideStone as soon as possible of a Claim, so that proceeds can be made in a timely manner. Call GuideStone to provide the notification of death and forms will be sent to the qualified designated Beneficiary(ies) for completion.

A death certificate and completed Proof of Death Claim Form must be provided to the Claim Department of GuideStone at the following address:

Claims  
Insurance Operations Department  
GuideStone Financial Resources  
2401 Cedar Springs Rd.  
Dallas, Texas 75201-1498

If your Beneficiary does not receive the death Claim form within fifteen (15) days of notification, the Beneficiary should send the death certificate to the above address without waiting for the form.

## 8. Definitions

### A. Words with special meanings

This section tells You the special meanings of many words and phrases used in this booklet. Sometimes there is a more detailed discussion of a particular word or phrase in another section in this booklet.

**Beneficiary** means a person or persons You designate on a form approved by GuideStone to receive benefits under this Plan at your death. If you do not designate a Beneficiary, or if your Beneficiary designation is invalid, the death benefit will be paid according to the Plan.

**Claim** means a request for the payment of benefits for which GuideStone is liable under the terms of this Plan.

**GuideStone** means GuideStone Financial Resources of the Southern Baptist Convention.

**Participant** means an eligible Student with coverage as provided in this Plan.

**Plan** means coverage as described in this booklet.

**Seminary** means the following six Southern Baptist Seminaries: Southeastern Baptist Theological Seminary, Southwestern Baptist Theological Seminary, Midwestern Baptist Theological Seminary, New Orleans Baptist Theological Seminary, Southern Baptist Theological Seminary or Golden Gate Baptist Theological Seminary, or their affiliated colleges.

**Spouse** means a person of the opposite sex to whom You are married at the relevant time by a religious or civil ceremony effective under the laws of the state in which the marriage was contracted.

**Student** means a full time Student as defined by the Seminary designated in this Plan.

**You** means a full time Student who is provided coverage under this Plan.

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